

**WOODLAND PARK BOARD OF EDUCATION**

853 Mc Bride Avenue  
Woodland Park, N.J. 07424

**PAUL MURPHY,**  
Business Administrator/Board Secretary

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**BOARD OF EDUCATION  
WOODLAND PARK  
NEW JERSEY  
NOTICE OF**

**REGULAR MEETING**

In accordance with the  
Open Public Meetings Act  
P.L. 1975, c. 231, this is to  
Advise that the Woodland Park  
Board of Education will hold a  
Regular Meeting  
March 14, 2022

The meeting will be held in the  
Municipal Building  
5 Brophy Lane  
Woodland Park, NJ  
at 7:00 PM

Formal action may be taken

**PAUL MURPHY  
BUSINESS ADMINISTRATOR/BOARD SECRETARY  
WOODLAND PARK BOARD OF EDUCATION**

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MARCH 14, 2022**

**MONDAY, 7:00 P.M. MUNICIPAL BUILDING**  
**5 BROPHY LANE**  
**WOODLAND PARK, NJ 07424**

- Agenda:**
- 1. Opening of Meeting**
  - 2. Pledge of Allegiance**
  - 3. Roll Call**
  - 4. Public Hearing**
  - 5. Approval of Minutes**
  - 6. Superintendent's Report**
  - 7. Board Attorney's Report**
  - 8. Business Administrator's Report**
  - 9. Committee Reports**
  - 10. Old Business**
  - 11. New Business**
  - 12. Public Hearing**
  - 13. Executive Session**
  - 14. Adjournment**

**Mission**

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21<sup>st</sup> century and our global society.

**Vision**

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING**  
**MARCH 14, 2022**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

**FLAG SALUTE**

**ROLL CALL**

Members Present -

Members Absent –

Also Present -

**PRESENTATION - Jim Cerullo, of Wielkoltz & Co., will discuss the 2021 Financial Audit results.**

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

**222-234 - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 14, 2022 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the February 14, 2022 regular meeting.

Roll Call:

**SUPERINTENDENT'S REPORT**

**BOARD ATTORNEY'S REPORT**

**BUSINESS ADMINISTRATOR'S REPORT**

**CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 222-235 through 222-243.

Roll Call:

**222-235 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$313,583.71, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#69	\$264,938.85
#L65	\$ 48,644.86

**222-236-HIB DECISION**

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2022-09 & 2022-10, for the reasons set forth in the Superintendent's decision to the student's parents.

**222-237 - ACCEPTANCE OF RESIGNATION – M. RIGGI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Mark Rigg, full time custodian, effective February 17, 2022.

**222-238 - APPROVAL OF MATERNITY/FAMILY LEAVE – J. CALABRESE**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve maternity/family leave for Jessica Calabrese, under the Federal Family Leave Act, from May 31, 2022 – June 27, 2022, utilizing accumulated sick/personal days. Following the FFLA, leave will be taken under the NJ Family Leave Act, from September 1, 2022-November 25, 2022. Expected return to work, November 28, 2022.

**222-239 - ACCEPTANCE OF RESIGNATION – L. D’ASTOLFO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Lawrence D’Astolfo, part time aide, effective March 29, 2022.

**222-240 - APPOINTMENT-MEMORIAL AFTERSCHOOL ENRICHMENT PROGRAM STIPEND - REVISION**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to revise the appointment of Elizabeth Tolley, Mustang Academy Facts & Snacks advisor, to reflect an end date of 3/4/22.

**222-241 - RESCIND APPOINTMENT – J. HIBBERT**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Jenelle Hibbert, lunch aide, previously approved at the 11/15/21 meeting.

**222-242 - RESCIND APPOINTMENT – A. ROSSI**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Anna Rossi, lunch aide, previously approved at the 12/20/21 meeting.

**222-243 - RESCIND APPOINTMENT – J. TORRES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Jacqueline Torres, pt library aide, previously approved at the 12/20/21 meeting.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

**222-244- RATIFY APPROVAL OF MEMORIAL’S AFTERSCHOOL ENRICHMENT PROGRAMS STIPENDS**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of staff to run Memorial School’s Afterschool Enrichment Programs, at \$40/hr., 4 hours per week, as follows:

ACTIVITY	ADVISOR	DATES OF PROGRAM
Facts and Snacks	Jenna Moore	3/8/22-3/31/22

**222-245- RATIFY APPROVAL OF HOME INSTRUCTION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of home instruction for student ID#32615. Instruction provided by Elizabeth Boonstra, at a rate of \$40/hr., not to exceed 10 hours per week, effective March 7, 2022-TBD.

Roll Call:

**222-246-APPOINTMENT OF HIRE – FT CUSTODIAN – M. REGALADO**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Maribel Regalado, as a full time custodian,(currently PT custodian) Step I, \$45,895, pro-rated, as per current WPEA agreement, effective March 16, 2022-June 30, 2022.

Roll Call:

**222-247-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- P. BONNET**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Pierre Bonnet, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call:

**222-248-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- L. SAMANIEGO**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Lenin Samaniego, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call:

**222-249-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- M. REGALADO**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Marisol Regalado, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call:

**222-250-APPROVAL OF PAID ADMINISTRATIVE LEAVE**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve paid administrative leave for employee ID #4651, for the dates of 3/1/22, 3/2/22, 3/3/22, & 3/4/22.

Roll Call:

**222-251-APPROVAL OF PAID ADMINISTRATIVE LEAVE**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve paid administrative leave for employee ID #4536, effective 3/10/22 until further notice.

Roll Call:

**222-252- WORKSHOP/TRAVEL REIMBURSEMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2021-2022 school year.

Roll Call:

Name	Activity	Date	Fee	Travel	Expenses
Meghan McGinnis	Foundations (Virtual)	3/21/2022	\$289	NA	NA

**FINANCE:****222-253-ACCEPTANCE OF THE 2021 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Motion by \_\_\_\_, Seconded by \_\_\_\_.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2021, prepared by Wiekotz & Co., Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call:

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
Financial Accounting Reporting 2021-01 The budget appropriation for transfer to Charter Schools was over-expended by \$50,924.00.	That budget transfers be made to line items prior to expenditure so as to avoid over-expenditures.	All budget transfers made to line items shall be made prior to expenditures.	Business Administrator	Immediately
2020-02 Several items that exceeded the capitalization threshold were charged to various Fund II Budget Accounts instead of Fund 12 Capital Outlay Accounts.	That purchases meeting the capitalization threshold for fixed assets be budgeted and expended from Fund 12 Capital Outlay appropriations.	Purchases meeting the capitalization threshold for fixed assets shall be budgeted and expended from Fund 12 Capital Outlay appropriations only.	Business Administrator	Immediately

**222-254 -APPROVAL OF CONTRACT – BLAZER WORKS/PROCARE THERAPY- REVISION**

Motion by \_\_\_\_ Seconded by \_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Blazer Works, to provide a C.N.A., to assist with contact tracing within the school district. \$78/hr., no to exceed 37.5 hours per week, effective 2/2/22-2/3/22.

Roll Call:

**222-255 -RATIFY APPROVAL OF CONTRACT – BLAZER WORKS/PROCARE THERAPY**

Motion by \_\_\_\_ Seconded by \_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Blazer Works, to provide a C.N.A., to assist with contact tracing within the school district. \$75/hr., no to exceed 37.5 hours per week, effective 2/28/22-6/27/22.

**BUILDINGS & GROUNDS:****222-256-ACCEPTANCE OF DONATION**

Motion by \_\_\_\_ Seconded by \_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of a laptop computer, for a student in need, from the Hanley family of Woodland Park.

Roll Call:

**POLICY:****222-257-APPROVAL OF NEW POLICIES & REGULATIONS – 2<sup>ND</sup> READING & ADOPTION**

Motion by \_\_\_\_ Seconded by \_\_\_\_

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2<sup>nd</sup> reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
2431.4 & R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	Mandated

R2460.30	Additional/Compensatory Special Education and Related Services	Mandated
R2622	Student Assessment	Mandated
5541	Anti-Hazing	Mandated
R8465	Bias Crimes and Bias-Related Acts	Mandated

Roll Call:

### **COMMITTEE REPORTS**

Negotiations

Buildings & Grounds

### **OLD BUSINESS**

### **NEW BUSINESS**

### **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

### **EXECUTIVE SESSION**

#### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

Motion to return to Regular Session at \_\_\_\_\_ p.m. by \_\_\_\_\_, seconded by \_\_\_\_\_  
Voice Vote:

### **ADJOURNMENT**

Motion to adjourn at \_\_\_\_ p.m. by \_\_\_\_\_, Seconded by \_\_\_\_\_  
Voice Vote:

## **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION**

### **ITEMS DISCUSSED:**